

# Overview

## NATIONAL LIBRARY OF NIGERIA

### PLOT 274 SANUSI DANTATA HOUSE, CDB, ABUJA.

## REQUEST FOR PREQUALIFICATION FOR THE IMPLEMENTATION OF 2021 CAPITAL PROJECTS NATIONAL LIBRARY OF NIGERIA

### (1.0) INTRODUCTION

The National Library of Nigeria in compliance with the provision of the Public Procurement Act, 2007, wishes to invite seasoned and qualified contractors and firms to submit bids for the under listed Capital Projects as appropriated in the 2021 Appropriation Act.

### (2.0) SCORE OF WORKS

#### CATEGORY A: WORKS

LOT 1A	Construction of NLN state Branch Building in Kwara
LOT 1B	Construction of NLN state Branch Building in Ogun
LOT 1C	Completion of Prototype Branch Building in Ibadan, Oyo state
LOT 1D	Completion of Prototype Branch Building in Calabar, Cross River State.

### (3.0) ELIGIBILITY REQUIREMENTS

Interested and competent Companies /Firms wishing to carry out the projects are required to submit their Company profiles, which shall include the following:

- (i) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC 2 &7.
- (ii) Evidence of filing Company Annual Returns to CAC for the immediate past three (3) years (2017, 2018 & 2019);

(iii) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) valid till 31 December, 2020 with minimum average annual turnover N300 million;

(iv) Evidence of current Pension Clearance Certificate valid till 31 December, 2021;

(v) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2020;

(vi) Evidence of current Nigeria Social Insurance Trust Fund Clearance Certificate valid till 31 December, 2020;

(vii) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;

(viii) Company's Audited Accounts for the immediate last three (3) years (2017, 2018 & 2019) duly stamped and signed by a reputable Audit firm;

(ix) Evidence of financial capability to execute the projects by submission of Reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when awarded;

(x) **Sworn Affidavit:**

(a) disclosing whether or not any officer of the relevant committees of National Library of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(b) that the company is not in receivership or under and/or subject of any form of Insolvency or bankruptcy proceedings or subject of any form of winding up petition or proceedings;

(c) that the company has no Director/Partner who has been convicted by any court in Nigeria or any other country for criminal offences in relation to fraud or financial impropriety;

**(Note:** Affidavit submitted must be deposed to as described and properly addressed to National Library of Nigeria. Any Affidavit that predates this advertisement will be rejected)

(xi) Company's profile with CV's of key professional including photocopies of relevant academic and professional qualifications such as ARCON, COREN, QSRBN, CORBON with attestation of availability and contact phone numbers;

(xii) List of Plants/Equipment with proof of Ownership/Lease;

(xiii) All documents for submission must be transmitted with a covering/forwarding letter under the company/firm's letter headed paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4.0) SUBMISSION OF PREQUALIFICATION DOCUMENTS**

Interested firms are to submit two (2) copies of prequalification documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope clearly indicating the project Name, Lot number and addressed to:

**The National Librarian/Chief Executive Officer,**

**Attention:**

**The Head of Procurement Unit;**

**National Library of Nigeria.**

**Plot 274 Sanusi Dantata House,**

**Central Business District. Abuja.**

The documents should be deposited in the Tender Tamper proof Box at the Procurement Unit of National Library of Nigeria on the ground floor, Plot 274 Sanusi Dantata House, Central Business District, Abuja within the working hour of 9am – 4pm, Mondays – Fridays, not later than **12:00 noon on Monday 22 February 2021**.

#### **(5.0) OPENING OF BID**

The opening of the Technical bids will take place immediately after the deadline for Submission at **12:00 noon on Monday, 22 February, 2021** in the Boardroom of National Library of Nigeria (1st Floor), Plot 274, Sanusi Dantata House, Central Business District, Abuja. Ensure that you sign the Bid Submission Register at the Procurement Unit, Ground Floor of above named address, as the National Library of Nigeria will not held liable for

misplaced or wrongly submitted bids. For further enquiries, please contact us through our official e-mail: [procurement@nl.n.gov.ng](mailto:procurement@nl.n.gov.ng).

## **(6.0) GENERAL INFORMATION**

- (a) Bids must be in English Language and signed by an official authorised by the bidder
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) Bidders who have worked for National Library of Nigeria and have history of poor performance, abandonment, termination, and /or prolonged contract execution period need not apply.
- (d) All documents for submission must be properly bound, numbered and duly signed (on each page) with a well arranged table of content;
- (e) Bidders are excused from the bid opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request:
- (f) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services):
- (g) Only pre-qualified bidders will be invited at a later date for collection of tender documents:
- (h) Bid documents that are not clearly marked with the identity of the bidder would not be opened.
- (h) The National Library shall verify any or all the claims made by bidders and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary.
- (k) Companies and bidders are prohibited from bidding for more than two (2) Lots.

## **(7.0) DISCLAIMER**

- (a) All costs will be borne by the bidders
- (b) This announcement is published for information purpose only and does not constitute an offer by the National Library of Nigeria.

(c) National Library of Nigeria is not bound to accept the lowest quotation that is not responsive and reserves the right to annul the procurement, process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**PROF. LENRIE OLATOKUNBO AINA**

**NATIONAL LIBRARIAN/CHIEF EXECUTIVE OFFICER**

**NATIONAL LIBRARY OF NIGERIA**